**AMENDMENT #1**

**THE NEW MEXICO HUMAN SERVICES DEPARTMENT**

**REQUEST FOR PROPOSALS (RFP)**

**Employment and Training (E&T) Program**

**Supplemental Nutrition Assistance Program (SNAP)**

**Policy and Program Development Bureau (PPDB)**

Logo, company name

Description automatically generated

**RFP#** **23-630-9000-0004**

RFP Release Date: November 1, 2022

Proposal Due Date: December 9, 2022

**ELECTRONIC-ONLY PROPOSAL SUBMISSION**

Request for Proposal Number **23-630-9000-0004** amended as described herein:

# CHANGES ON PAGE 28

# IV. Specifications, Technical Specifications, 3) Mandatory Specification subsection c.

**From:**

* 1. Offeror shall include evidence of its capability to fully implement services no later than December 31, 2022, to avoid interruption of services to all SNAP E&T participants. The evidence should include timeline, duration, and experience of transferring from other vendors.

**To:**

1. Offeror shall include evidence of its capability to fully implement services no later than December 31, 2022, to avoid interruption of services to all SNAP E&T participants. The evidence should include timeline, duration, and experience of transferring from other vendors.

# CHANGES ON PAGE 37

# Appendix A

**From:**

**APPENDIX A**

**REQUEST FOR PROPOSAL**

**SNAP E&T PROVIDERS**

**XX-XXX-XXXX-XXXX**

**ACKNOWLEDGEMENT OF RECEIPT FORM**

**To:**

**APPENDIX A**

**REQUEST FOR PROPOSAL**

**SNAP E&T PROVIDERS**

**23-630-9000-0004**

**ACKNOWLEDGEMENT OF RECEIPT FORM**

# CHANGES ON PAGE 87

# Appendix G Organizational Reference Questionnaire

**From:**

**Offeror is required to send the following Organizational Reference Questionnaire to each business reference listed in its proposal. The business reference, if it chooses to respond, is required to submit its response to the Organizational Reference Questionnaire directly to: Maria E. Garcia Procurement Manager at mariae.garcia@state.nm.us by November 6, 2022,** **at 5:00pm MST/MDT for inclusion in the evaluation process. The Questionnaire and information provided will become a part of the submitted proposal. Businesses/Organizations providing references may be contacted for validation of content provided therein.**

**To:**

**Offeror is required to send the following Organizational Reference Questionnaire to each business reference listed in its proposal. The business reference, if it chooses to respond, is required to submit its response to the Organizational Reference Questionnaire directly to: Maria E. Garcia Procurement Manager at mariae.garcia@state.nm.us by December 9, 2022,** **at 5:00pm MST/MDT for inclusion in the evaluation process. The Questionnaire and information provided will become a part of the submitted proposal. Businesses/Organizations providing references may be contacted for validation of content provided therein.**

# CHANGES ON PAGE 88

# Appendix G Organizational Reference Questionnaire

**From:**

**RFP # XX-XXX-XXXX-XXXX**

**ORGANIZATIONAL REFERENCE QUESTIONNAIRE**

**FOR:**

(Name of Offeror)

This form is being submitted to your company for completion as a reference for the organization listed above. This Questionnaire is to be submitted to the State of New Mexico, Human Services Division /Income Support Division via e-mail at:

Name: Maria E. Garcia

Email: [MariaE.Garcia@state.nm.us](mailto:MariaE.Garcia@state.nm.us)

Cell phone: (505) 396-0314

Forms must be submitted no later than November 6, 2022 & by 5:00 pm **and** **must not** be returned to the organization requesting the reference. References are **strongly encouraged** to provide comments in response to organizational ratings.

**To:**

**RFP # 23-630-9000-0004**

**ORGANIZATIONAL REFERENCE QUESTIONNAIRE**

**FOR:**

(Name of Offeror)

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