



New Mexico Human Services Department

Bill Richardson, Governor
Pamela S. Hyde, J.D., Secretary

Medical Assistance Division
PO Box 2348
Santa Fe, NM 87504-2348
Phone: (505) 827-3103

INTERDEPARTMENTAL MEMORANDUM

MAD-GI: 09-02

DATE: March 26, 2009

TO: ISD AND MAD STAFF

FROM: CAROLYN INGRAM, DIRECTOR, MEDICAL ASSISTANCE DIVISION
HELEN NELSON, DEPUTY DIRECTOR, INCOME SUPPORT DIVISION

THROUGH: ROY BURT, BUREAU CHIEF, CLIENT SERVICES BUREAU

BY: JOEY KELLENAERS, STAFF MANAGER

SUBJECT: THIRD PARTY LIABILITY (TPL)

The Medical Assistance Division's Third Party Liability (TPL) unit will no longer update TPL information on the Medicaid Management Information System (MMIS). This function will now be performed by the state's MMIS contractor, Affiliated Computer Systems (ACS).

TPL information is printed out on reports that will be used for contacting insurance carriers and verifying policyholder coverage. Once coverage has been verified ACS staff will manually enter the information into the MMIS.

Household TPL information entered into ISD2 does not automatically update the information on the MMIS. If a client no longer has insurance because it was terminated recently or in the past, ISD caseworkers or clients can report the termination of insurance to ACS per the following.

Paper TPL updates can be sent to the ACS TPL Unit by mail to:

ACS - TPL Unit
1720-A Randolph Rd SE
Albuquerque, NM 87106

Clients and/or caseworkers can call ACS at 800-282-4477 or 505-246-9988 in the Albuquerque area, press 1 and then extension 195 to reach TPL staff.

If you have any questions regarding this GI you may contact Joey Kellenaers at joey.kellenaers@state.nm.us or at (505) 827-6208.