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General Information Memorandum

ISD-GI 24-24

TO: ISD Employees

FROM: Niki Kozlowski, Director, Income Support Division

DATE: August 15, 2024

RE: FFY 2024 SNAP Performance Report- Sixth

Attached please find the sixth issue of the Supplemental Nutrition Assistance Program (SNAP) Performance Report for FFY 2024. This report includes all Quality Control (QC) findings received for the review months of October 2023 - March 2024.

The FFY 2024 Performance Goals are:

- Cumulative Payment Error Rate of 6% or better (Payment Accuracy 94%)
- Cumulative Negative Error Rate of 1% (Case and Procedural Error Rate (CAPER) of 99%)
- Expedite and Non-Expedite application processing timeliness of 95%

If there are any questions or comments, please contact Marcos Rivera of the Quality Assessment Bureau, e-mail at HCA.QIS@hca.nm.gov.

Attachment: Sixth SNAP Performance Report for FFY 2024



SNAP PERFORMANCE REPORT

Sixth Edition

Federal Fiscal Year 2024

Quality Control Review Findings
October 2023 - September 2024

Issued by:
Quality Improvement Section
Quality Assessment Bureau, New Mexico Human Services Department

Table of Contents

SNAP Performance Report	2
SNAP Performance Report – Sixth Edition	2
State Performance Goals	2
Payment Accuracy	3
State Cumulative Payment Error Rate	3
State Payment Error Rates	4
Are they Agency or Recipient Errors?	4
SNAP Error Trends – Cumulative Totals	5
SNAP Payment Error Rates	6
SNAP Payment Error Rates Mitigation Strategies	7
CAPER	8
State Cumulative Negative Error Rate	8
Top Error Trends in CAPER Reviews	9
CAPER Errors – Cumulative Totals	10
CAPER Error Rates	12
Regression Rates	13
Payment Error Rate	13
CAPER Error Rate	13



SNAP Performance Report

SNAP Performance Report: Sixth Edition




This Supplemental Nutrition Assistance Program (SNAP) Performance Report for Federal Fiscal Year (FFY) 2024 includes all Quality Control (QC) findings received for the review months of **October 2023 – September 2024**. A new edition is published monthly; this is the Sixth Edition for FFY 2024.

State Performance Goals

The State reports on three areas and is evaluated by the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) on these areas:

- **Payment Accuracy**
- **Case and Procedural Error Rate (CAPER)**
- **SNAP Timeliness for Expedite and Non-Expedite**

For FFY 2024, the State Performance Goals are as follows:

<u>Payment Accuracy</u>	<u>CAPER</u>	<u>SNAP Timeliness</u>
		
A cumulative error rate of 6% or better, for a payment accuracy of 94% or better.	A cumulative negative error rate of 1% or better, for a CAPER accuracy of 99% or better.	A timeliness rate of 95% or better for SNAP Expedite and Non-Expedite.

The Payment Error Rate is calculated from the QC Positive Sample cases for the review month, which are the cases actively receiving SNAP benefits. QC reviews the last action taken on the case to certify the eligibility, which could be an Application, Interim Report, or Recertification.

The CAPER Error Rate is calculated from the QC Negative Sample cases for the review month, which are SNAP cases that were denied or terminated during the review month. QC reviews the last action taken to deny/terminate eligibility. The CAPER rate reviews the caseworker action and notices sent to the household. If a notice is not clear and concise and/or does not match the case record, the case is found in error even if the action to deny the case was correct.

Payment Accuracy

State Cumulative Payment Error Rate

The cumulative rates are the ongoing totals and averages taken from the total QC reviews for the fiscal year. These totals contain reviews from the month of **March 2024**.

Ineligible Benefits

\$1,665.00 (0.90%) in benefits were incorrectly issued to recipients who were not eligible to receive SNAP benefits.

Total Error Amount

\$27,113.00 in benefits were incorrectly issued to recipients and is a combination of overpaid, underpaid, and ineligible benefits. This is based on the total cases reviewed by QC and the \$184,576.00 total benefits issued within those cases.



Underpaid Benefits

\$2,892.00 (1.57%) in benefits were not appropriately issued to recipients who were eligible to receive a higher amount in SNAP benefits.

Overpaid Benefits

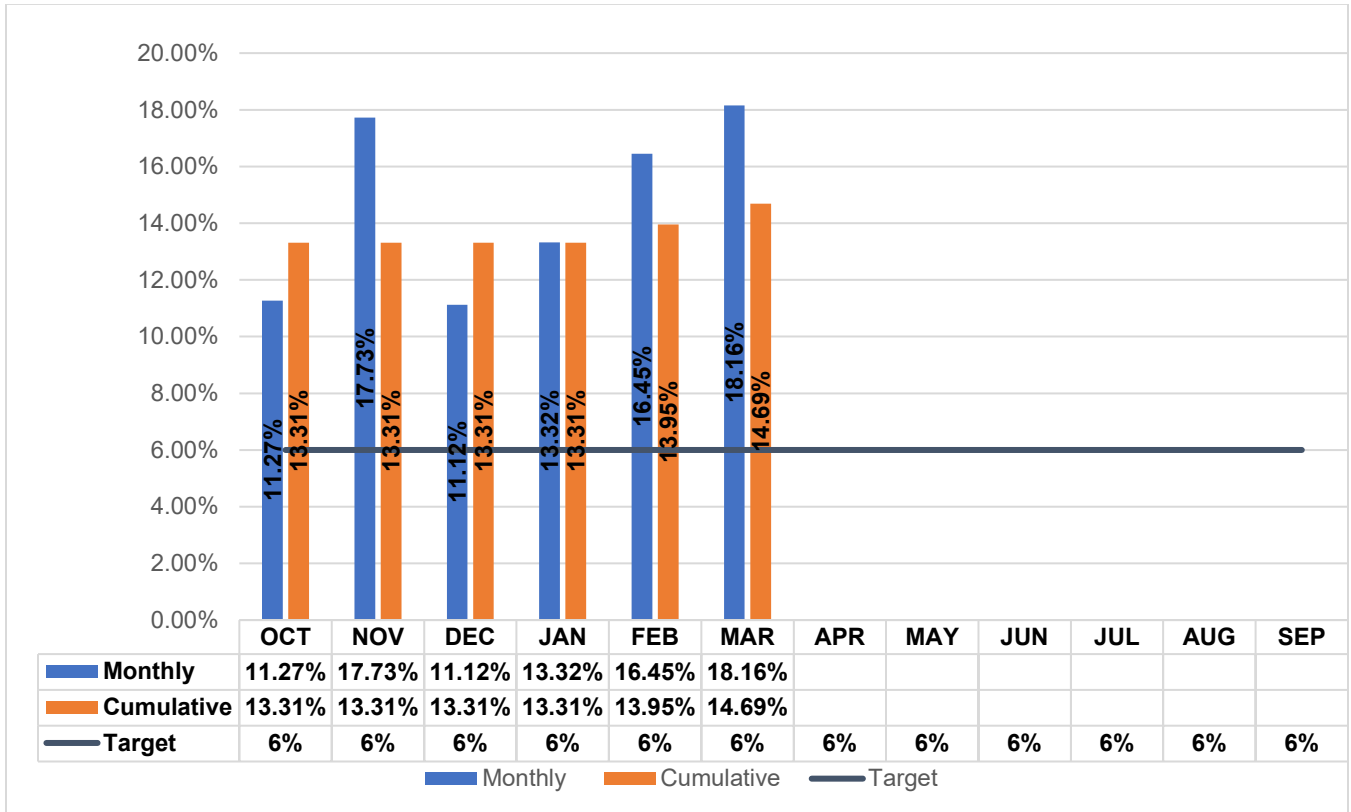
\$22,556.00 (12.22%) in benefits were incorrectly issued to recipients who were eligible for a lesser amount in SNAP benefits.

Cumulative Totals - March 2024

Total Benefits Paid in QC Sample	\$184,576
Total Error Amount in QC Sample	\$27,113
Total Cases Reviewed by QC	536
Total Cases with Errors	100
Total Correct Cases	436
Total Cases with Overpaid Benefits	80
Total Cases with Underpaid Benefits	17
Total Cases with Ineligible Benefits	3
Cases Dropped (In Sample, not Reviewed by QC)	52

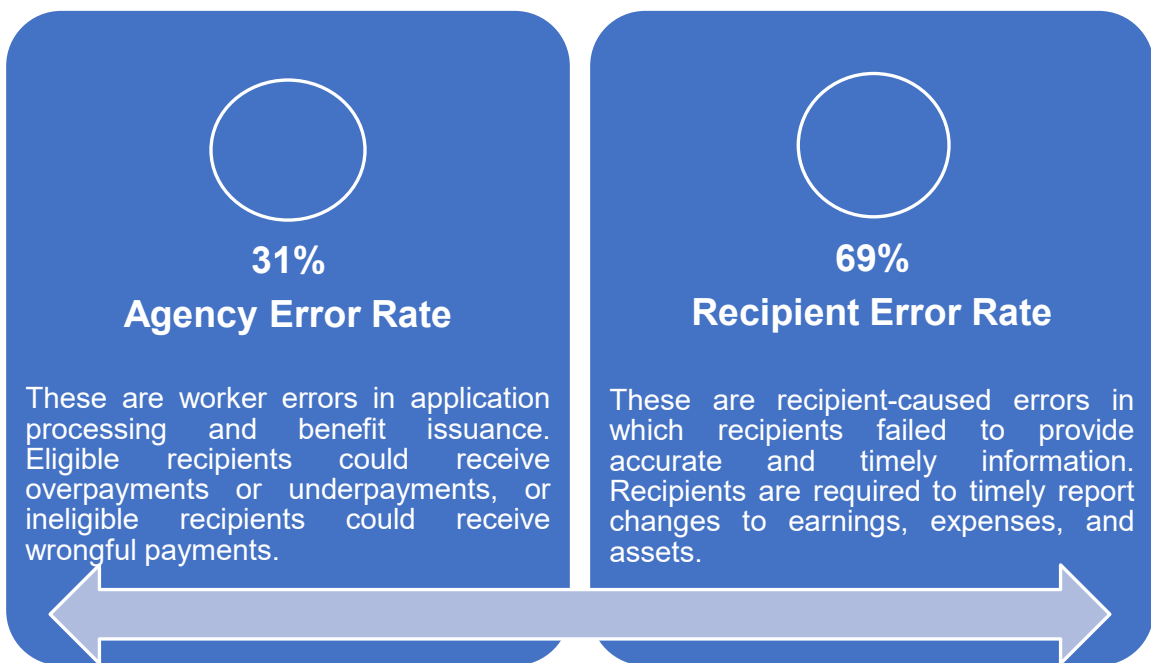
FFY 2024 State Payment Error Rates

Monthly vs. Cumulative Error Rates



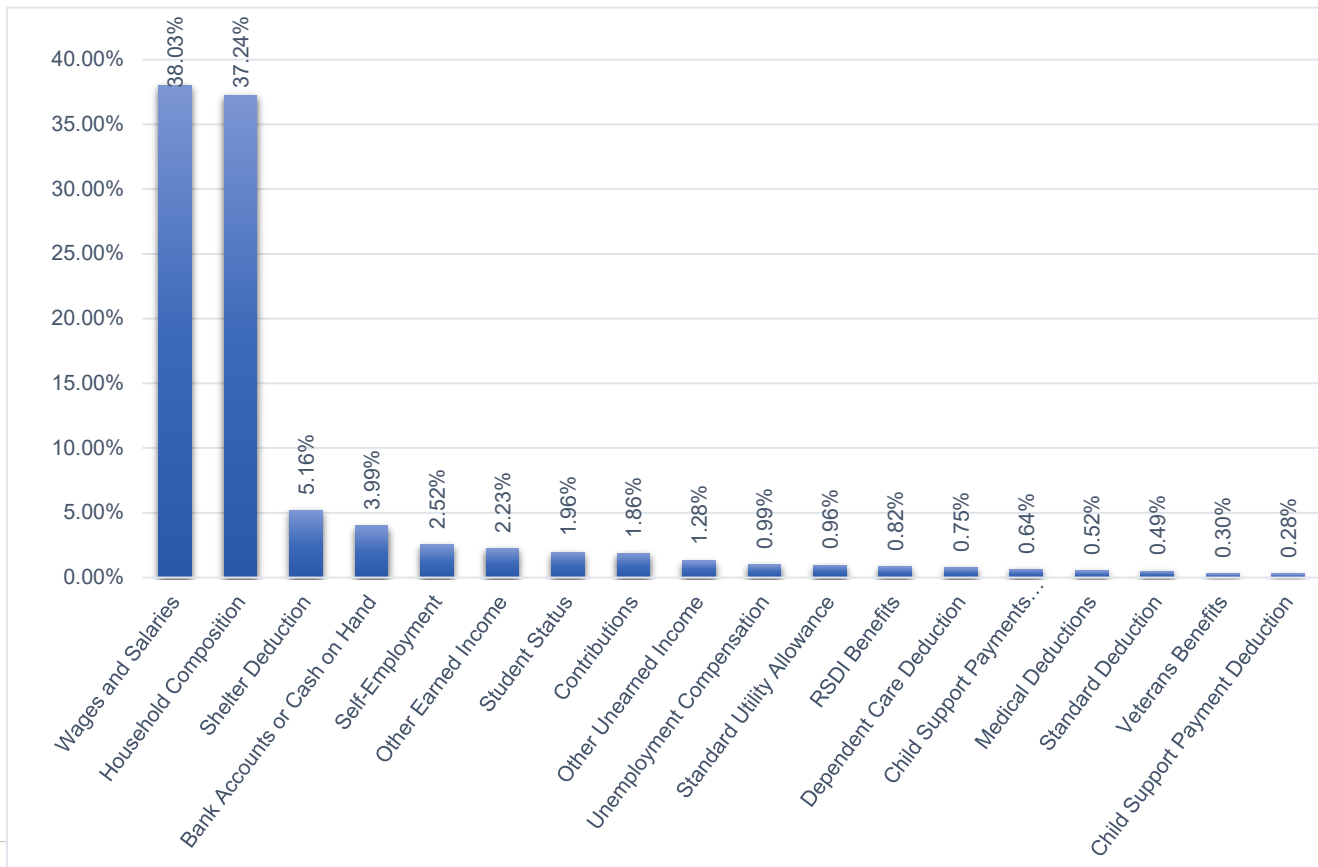
Monthly totals are for the individual review month, cumulative totals are the totals of all months added together.

Are they Agency or Recipient Errors?



FFY 2024 SNAP Error Trends – Cumulative Totals

Cumulative Totals - March 2024		
Error Element	Error Amount	Error Percentage
Wages and Salaries	\$10,310	38.03%
Household Composition	\$10,096	37.24%
Shelter Deduction	\$1,398	5.16%
Bank Accounts or Cash on Hand	\$1,083	3.99%
Self-Employment	\$683	2.52%
Other Earned Income	\$605	2.23%
Student Status	\$531	1.96%
Contributions	\$503	1.86%
Other Unearned Income	\$348	1.28%
Unemployment Compensation	\$268	0.99%
Standard Utility Allowance	\$261	0.96%
RSDI Benefits	\$221	0.82%
Dependent Care Deduction	\$202	0.75%
Child Support Payments Received from Absent Parent	\$173	0.64%
Medical Deductions	\$141	0.52%
Standard Deduction	\$133	0.49%
Veterans Benefits	\$81	0.30%
Child Support Payment Deduction	\$76	0.28%



FFY 2024 SNAP Payment Error Rates

Regional and County Breakdowns

Percentages are on based total amount of benefits in error divided by the total of benefits issued in the QC sample.

		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL AVG.
Region 1 Northwest Region	Cibola	0.00%	0.00%	0.00%	0.00%	100.0%	0.00%							34.67%
	McKinley	12.66%	0.00%	6.14%	13.57%	38.48%	18.22%							13.49%
	San Juan	0.00%	5.10%	7.29%	18.73%	30.37%	0.00%							13.25%
	Sierra	0.00%	0.00%	11.25%	0.00%	108.84%	6.35%							23.52%
	Socorro	14.71%	0.00%	0.00%	85.16%	0.00%	0.00%							12.18%
	N. Valencia	37.13%	9.04%	0.00%	0.00%	27.38%	71.26%							21.10%
	S. Valencia	16.67%	0.00%	0.00%	0.00%	0.00%	0.00%							16.67%
Region 1 Totals		11.62%	4.83%	4.85%	10.23%	41.31%	27.05%							16.89%
Region 2 Northeast Region	Colfax	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Guadalupe	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Quay	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Rio Arriba	0.00%	90.95%	21.33%	0.00%	58.76%	6.33%							29.19%
	San Miguel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Sandoval	23.88%	10.21%	0.00%	28.62%	0.00%	0.00%							13.68%
	Santa Fe	0.00%	0.00%	47.59%	40.52%	0.00%	56.28%							37.73%
Taos	38.13%	7.87%	51.52%	0.00%	0.00%	0.00%							26.62%	
Region 2 Totals		16.81%	20.80%	21.54%	24.69%	7.13%	19.21%							19.09%
Region 3 Central Region	NE Bernalillo	0.00%	9.42%	0.00%	0.00%	10.65%	5.29%							4.24%
	NW Bernalillo	27.78%	53.87%	0.00%	4.74%	0.00%	0.00%							18.54%
	SE Bernalillo	0.00%	0.00%	38.94%	0.00%	0.00%	35.66%							17.44%
	SW Bernalillo	12.34%	0.00%	3.44%	18.52%	9.00%	29.42%							17.12%
	Torrance	0.00%	0.00%	0.00%	0.00%	0.00%	100.0%							43.82%
Region 3 Totals		7.11%	28.63%	3.94%	9.87%	6.19%	21.41%							13.51%
Region 4 Southeast Region	Chaves	0.00%	0.00%	12.44%	32.45%	0.00%	14.07%							9.77%
	Curry	0.00%	0.00%	8.96%	0.00%	0.00%	0.00%							2.26%
	Artesia	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Carlsbad	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Lea	46.55%	42.46%	0.00%	0.00%	0.00%	0.00%							20.08%
	Lincoln	0.00%	0.00%	92.10%	0.00%	0.00%	0.00%							14.37%
Roosevelt	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%	
Region 4 Totals		10.41%	18.85%	12.37%	6.60%	0.00%	4.26%							9.02%
Region 5 Southwest Region	E. Dona Ana	0.00%	9.90%	27.15%	0.00%	58.48%	0.00%							27.42%
	Grant	4.19%	0.00%	0.00%	0.00%	0.00%	0.00%							1.60%
	Luna	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%							0.00%
	Otero	19.86%	85.35%	0.00%	43.62%	0.00%	0.00%							17.71%
	S. Dona Ana	33.56%	0.00%	72.59%	8.32%	0.00%	8.05%							12.63%
	W. Dona Ana	7.95%	13.03%	4.28%	0.00%	28.42%	13.54%							14.99%
Region 5 Totals		12.63%	11.18%	18.42%	16.64%	19.18%	5.84%							14.36%
State Totals		11.27%	17.73%	11.12%	13.32%	16.45%	18.16%							14.69%

Source: NM QC state reported errors from the FNS Quality Control System (FNSQCS).



SNAP Payment Error Rates Mitigation Strategies

Identified reasons for cases found in error during the month of March:

- Reported Information disregarded or not applied.
- Client failed to report required information.
- Agency failed to follow up on inconsistent or incomplete information.

Description of activity developed to resolve deficiencies:

Quality Control reviews are referred to the offices where the error was made for review by the worker and their direct supervisor. County Director written responses are required within ten days of the issuance of the QC finding.

Committees and work groups are developed as needed in review of common error trends and system development or error. These teams consist of County Directors and Line Managers from ISD Regions and the Field Support Bureau, representatives from the ASPEN Help Desk, Policy & Program Development Bureau, Quality Assessment Bureau, and the Training Support Bureau. Staff identify the reason for the error and steps to prevent recurring errors and submit inquiries for policy and procedure clarifications.

Presentations are developed targeting areas identified and are discussed at bi-monthly staff meetings with local Workload teams.

Review processes and findings procedures are reviewed and updated consistently to incorporate FNS findings and observations from QC Reviews, Timeliness Technical Assistance Reviews, State Systems Reviews, Payment Accuracy Reviews etc. as well as any new or adjusted legislation, policy, standards or consent decrees as needed or available.

FFY 2024 Case and Procedural Error Rate (CAPER)

State Cumulative Negative Error Rate

Invalid Closure Breakdown

Out of the 280 invalid denials/closures identified, 73 were identified as an incorrect closure, and 207 were identified as incorrect denials.

Negative Error Amount

280 cases out of 447 were found to have been denied or closed incorrectly. These cases were found to have errors with denial/closure reasons, timeliness, and/or notices.

69.83%
CAPER
Error Rate

Incorrect Notices

3% of the incorrect negative actions reported were due to unclear or incorrect notices issued.

Incorrect Denials

97% of the incorrect negative actions reported were due to incorrect denial/closure reasons and/or untimely denials/closures.

Cumulative Totals - March 2024

Total Cases in Sample Pulled for Review	447
Cases Dropped (Sampled not Reviewed by QC)	46
Total Cases Reviewed	401
Total Valid Cases	121
Total Invalid Cases	280

FFY 2024 Top Error Trends in CAPER Reviews

Cumulative Totals from CAPER Reviews: March 2024

Reason for the Error	When the Errors Occurred		Total Errors	Percent of Cases with Error
	Denials	Terminations		
Rank #1: Application				
Late denial agency failed to process the application timely	169	46	215	77.34%
Failed to process the reapplication timely (recertification application)	0	13	13	4.68%
Improper denial for missing interview when never scheduled	1	1	2	0.72%
Policy incorrectly applied no other codes applicable	2	0	2	0.72%
Failed to issue a required Notice of Missed Interview (NOMI)	1	0	1	0.36%
Total	173	60	233	83.81%
Rank #2: Notices				
Policy incorrectly applied – no other codes applicable	6	1	7	2.52%
Notice not clearly understandable	0	1	1	0.36%
Notice was sent to wrong address	0	1	1	0.36%
Total	6	3	9	3.24%
Rank #3: Arithmetic Computation				
Benefit/allotment/eligibility incorrectly computed	7	0	7	2.52%
Policy incorrectly applied – no other codes applicable	1	0	1	0.36%
Total	8	0	8	2.88%
Rank #4: Other				
Policy incorrectly applied – no other codes applicable	3	2	5	1.80%
Other	1	0	1	0.36%
Failure to provide verification for a period of time not associated with current application	0	1	1	0.36%
Total	4	3	7	2.52%
Rank #5: Action Type				
Policy incorrectly applied – no other codes applicable	5	2	7	2.52%
Total	5	2	7	2.52%
Rank #6: Wages and Salaries				
Improper income calculation	2	0	2	0.72%
Agency failed to follow up on known and reported impending changes	2	0	2	0.72%
Income from known/processed source included that should not have been	1	0	1	0.36%
Policy incorrectly applied- no other codes applicable	1	0	1	0.36%
Agency failed to follow up on inconsistent or incomplete information	1	0	1	0.36%
Total	7	0	7	2.52%
Rank #7: Verification				
Policy incorrectly applied – no other codes applicable	0	1	1	0.72%



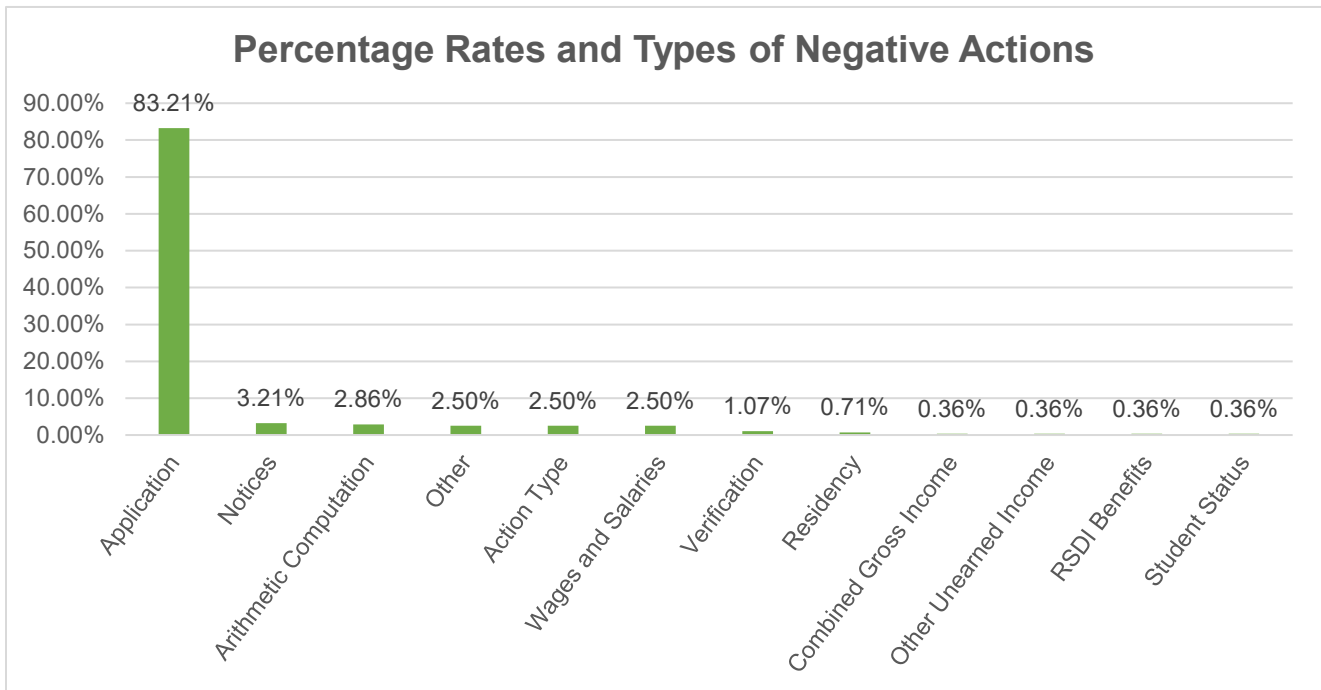
Improper Denial/Termination- failure to provide- verification was received or is in case file	0	1	1	0.36%
Total	0	2	2	1.08%
Rank #8: Residency				
Agency failed to follow up on inconsistent or incomplete information	0	1	1	0.36%
Policy incorrectly applied- no other codes applicable	0	1	1	0.36%
Total	0	2	2	0.72%
Rank #9: Combined Gross Income				
Policy incorrectly applied- no other codes applicable	1	0.36%	1	0.36%
Total	1	0.36%	1	0.36%
Rank #10: Other Unearned Income				
Failed to consider or incorrectly considered reported information	1	0	1	0.36%
Total	1	0	1	0.36%

FFY 2024 CAPER Errors – Cumulative Totals

Percentage Rates and Types of Negative Actions: March 2024



Error	Denials		Closures		Total Invalid	Percentage Total
	Count	Percentage	Count	Percentage		
Application	173	61.79%	60	21.43%	223	83.21%
Notices	6	2.14%	3	1.07%	9	3.21%
Arithmetic Computation	8	2.86%	0	0.00%	8	2.86%
Other	4	1.43%	3	1.07%	7	2.50%
Action Type	5	1.79%	2	0.71%	7	2.50%
Wages and Salaries	7	2.50%	0	0.00%	7	2.50%
Verification	0	0.00%	3	1.07%	3	1.07%
Residency	0	0.00%	2	0.71%	2	0.71%
Combined Gross Income	1	0.36%	0	0.00%	1	0.36%
Other Unearned Income	1	0.36%	0	0.00%	1	0.36%
RSDI Benefits	1	0.36%	0	0.00%	1	0.36%
Student Status	1	0.36%	0	0.00%	1	0.36%



FFY 2024 CAPER Error Rates

Regional and County Breakdowns

		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL AVG.
Region 1 Northwest Region	Cibola	100.0%	100.0%	0.00%	100.0%	50.00%	100.0%							85.71%
	McKinley	33.33%	100.0%	100.0%	100.0%	60.00%	0.00%							69.23%
	San Juan	25.00%	50.00%	100.0%	100.0%	66.67%	100.0%							68.75%
	Sierra	0.00%	0.00%	100.0%	0.00%	0.00%	100.0%							66.67%
	Socorro	0.00%	100.0%	100.0%	0.00%	0.00%	100.0%							83.33%
	N. Valencia	50.00%	0.00%	0.00%	50.00%	100.0%	0.00%							42.86%
	S. Valencia	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%							50.00%
	Region 1 Totals	41.67%	57.14%	100.0%	83.33%	57.14%	100.0%							
Region 2 Northeast Region	Colfax	0.00%	0.00%	0.00%	0.00%	100.0%	100.0%							66.67%
	Guadalupe	0.00%	0.00%	100.0%	0.00%	0.00%	0.00%							100.0%
	Quay	100.0%	0.00%	100.0%	0.00%	0.00%	0.00%							75.00%
	Rio Arriba	0.00%	100.00%	100.0%	0.00%	0.00%	100.00%							57.14%
	San Miguel	0.00%	0.00%	100.0%	66.67%	66.67%	100.0%							62.50%
	Sandoval	40.00%	0.00%	50.00%	66.67%	80.00%	83.33%							65.38%
	Santa Fe	0.00%	0.00%	50.00%	66.67%	100.0%	50.00%							46.15%
	Taos	0.00%	0.00%	100.0%	0.00%	0.00%	100.0%							33.33%
Region 2 Totals	27.27%	16.67%	71.43%	50.00%	72.73%	85.71%								59.42%
Region 3 Central Region	NE Bernalillo	37.50%	75.00%	85.71%	57.14%	80.00%	77.78%							69.39%
	NW Bernalillo	50.00%	75.00%	100.0%	83.33%	100.0%	85.71%							81.58%
	SE Bernalillo	50.00%	66.67%	0.00%	50.00%	50.00%	33.33%							52.94%
	SW Bernalillo	100.0%	62.50%	100.0%	70.00%	80.0%	66.67%							76.47%
	Torrance	0.00%	0.00%	100.0%	0.00%	0.00%	0.00%							66.67%
	Region 3 Totals	50.00%	67.74%	95.24%	68.00%	81.82%	72.73%							
Region 4 Southeast Region	Chaves	100.0%	0.00%	100.0%	0.00%	100.0%	100.0%							77.78%
	Curry	100.0%	25.00%	75.00%	100.0%	0.00%	100.0%							68.75%
	Artesia	0.00%	0.00%	100.0%	0.00%	0.00%	0.00%							100.0%
	Carlsbad	0.00%	50.00%	0.00%	100.0%	0.00%	0.00%							66.67%
	Lea	0.00%	100.0%	100.0%	75.00%	75.00%	100.0%							84.62%
	Lincoln	66.67%	100.0%	100.0%	0.00%	50.00%	100.0%							77.78%
	Roosevelt	0.00%	0.00%	0.00%	0.00%	100.0%	0.00%							100.0%
Region 4 Totals	77.78%	45.45%	90.91%	88.89%	66.67%	100.0%								76.36%
Region 5 Southwest Region	E. Dona Ana	100.0%	50.00%	100.0%	100.0%	0.00%	100.0%							94.12%
	Grant	50.00%	0.00%	100.0%	0.00%	100.0%	100.0%							57.14%
	Luna	100.0%	50.00%	100.0%	0.00%	75.00%	0.00%							66.67%
	Otero	0.00%	0.00%	0.00%	50.00%	0.00%	100.0%							33.33%
	S. Dona Ana	100.0%	100.0%	100.0%	50.00%	50.00%	100.0%							80.00%
	W. Dona Ana	20.00%	83.33%	75.00%	75.00%	100.0%	66.67%							66.67%
Region 5 Totals	53.85%	57.14%	86.67%	64.71%	77.78%	84.62%								70.37%
State Totals	50.11%	56.52%	88.41%	68.12%	72.73%	83.87%								69.83%



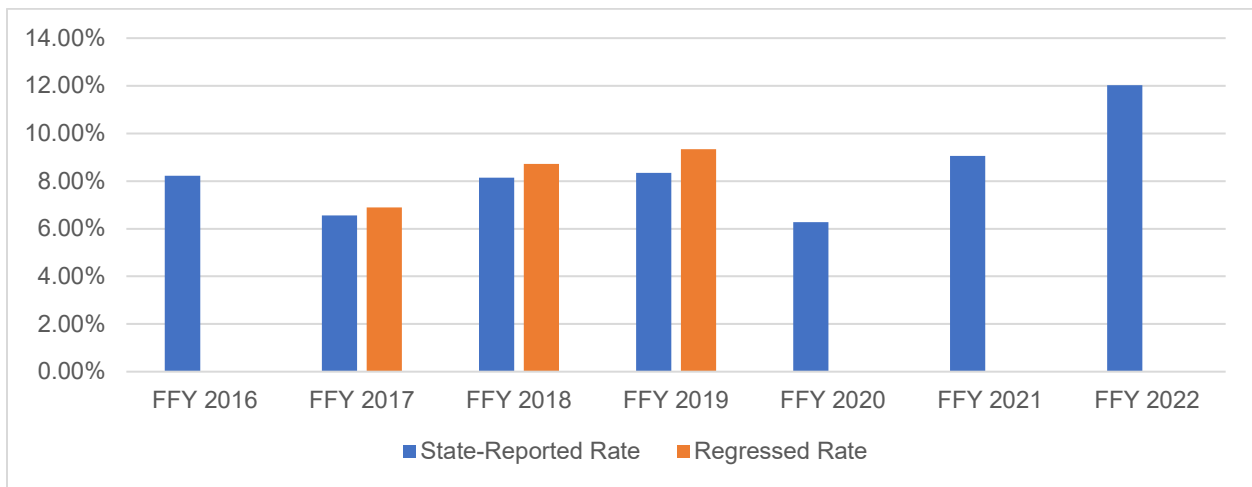
FFY 2024 Regression Rates

Regression rates are calculated by FNS and depend on such variables as FNS reviews of QC-reviewed cases and the State’s caseload size. The following charts give the State-reported error rates and the regression rates for Payment Accuracy and CAPER.

*****Please note that regression rates were not issued for FFY 2016 and FFY 2020. A CAPER regression rate for FFY 2019 and FFY 2020 was not issued. FFY 2021, FFY 2022, FFY 2023 and current data for FFY 2024 have not been issued at the time of this report.**

Payment Error Rate

Current Fiscal Year and Previous Fiscal Years



CAPER Error Rate

Current Fiscal Year and Previous Fiscal Years

