

AMENDMENT #03

THE NEW MEXICO HUMAN SERVICES DEPARTMENT

REQUEST FOR PROPOSALS (RFP)

**NEW MEXICO WORK (NMW) PROGRAM FOR
LIMITED PARTICIPANTS**



RFP# 22-630-9000-0004

Amendment Date: May 17, 2022

RFP Release Date: April 8, 2022

Proposal Due Date: May 19, 2022

ELECTRONIC-ONLY PROPOSAL SUBMISSION

This Amendment No. 03 serves to modify the following section on the specified page of the RFP:

Change on Page 11

From:

II. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP contains the schedule of events, the descriptions of each event, and the conditions governing this procurement.

A. SEQUENCE OF EVENTS

The Procurement Manager will make every effort to adhere to the following schedule:

Action	Responsible Party	Due Dates
1. Issue RFP	HSD	4/8/2022
2. Acknowledgement of Receipt Form	Potential Offerors	4/14/2022
3. Pre-Proposal Conference	Agency	4/14/2022
4. Deadline to submit Questions	Potential Offerors	4/20/2022
5. Response to Written Questions	Procurement Manager	4/27/2022
6. <i>Submission of Proposal</i>	<i>Potential Offerors</i>	<i>5/19/2022</i>
7.* Proposal Evaluation	Evaluation Committee	5/20-26/2022
8.* Selection of Finalists	Evaluation Committee	5/27/2022
9.* Best and Final Offers	Finalist Offerors	6/3/2022
10.* Finalize Contractual Agreements	Agency/Finalist Offerors	6/10/2022
11.* Contract Awards	Agency/ Finalist Offerors	7/1/2022
12.* Protest Deadline	HSD	15 days after notification of award

* Dates indicated in Events 7 through 12 are estimates only and may be subject to change without necessitating an amendment to the RFP.

To:

II. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP contains the schedule of events, the descriptions of each event, and the conditions governing this procurement.

B. SEQUENCE OF EVENTS

The Procurement Manager will make every effort to adhere to the following schedule:

Action	Responsible Party	Due Dates
1. Issue RFP	HSD	4/8/2022
2. Acknowledgement of Receipt Form	Potential Offerors	4/14/2022
3. Pre-Proposal Conference	Agency	4/14/2022
4. Deadline to submit Questions	Potential Offerors	4/20/2022
5. Response to Written Questions	Procurement Manager	4/27/2022
6. <i>Submission of Proposal</i>	<i>Potential Offerors</i>	<i>5/27/2022</i>
7.* Proposal Evaluation	Evaluation Committee	5/28- 6/10/2022
8.* Selection of Finalists	Evaluation Committee	6/11/2022
9.* Best and Final Offers	Finalist Offerors	6/14/2022
10.* Finalize Contractual Agreements	Agency/Finalist Offerors	6/20/2022
11.* Contract Awards	Agency/ Finalist Offerors	7/1/2022
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CHANGE ON PAGE 26

From:

Technical Proposal – DO NOT INCLUDE ANY COST INFORMATION IN THE TECHNICAL PROPOSAL.

- A. Signed Letter of Transmittal
- B. Signed Campaign Contribution Form

- C. Table of Contents
- D. Proposal Summary (Optional)
- E. Response to Contract Terms and Conditions (from Section II.C.15)
- F. Offeror's Additional Terms and Conditions (from Section II.C.16)
- G. Response to Specifications (**except Cost information which shall be included ONLY in Cost Proposal**)
 - 1. Organizational Experience
 - 2. Organizational References
 - 3. Oral Presentation
 - 4. Mandatory Specification
 - 5. Desirable Specification
 - 6. Financial Stability – (Financial information considered confidential, as detailed in Section II.C.8, should be placed in the **Confidential Information** binder, per Section II.B.1.a.i or Section II.B.2.a.i, as applicable)
 - 7. New Mexico Preferences (if applicable)
- H. Other Supporting Material (if applicable)

To:

Technical Proposal – DO NOT INCLUDE ANY COST INFORMATION IN THE TECHNICAL PROPOSAL.

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- E. Response to Contract Terms and Conditions (from Section II.C.15)
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- G. Response to Specifications (**except Cost information which shall be included ONLY in Cost Proposal**)
 - 1. Organizational Experience
 - 2. Organizational References
 - 3. Mandatory Specification
 - 4. Project Plan
 - 5. Desirable Specification
 - 6. Financial Stability – (Financial information considered confidential, as detailed in Section II.C.8, should be placed in the **Confidential Information** binder, per Section II.B.1.a.i or Section II.B.2.a.i, as applicable)
 - 7. New Mexico Preferences (if applicable)
- H. Other Supporting Material (if applicable)