

Susana Martinez, Governor Brent Earnest, Secretary Marilyn Martinez, Director

Phone: (505) 827-7250 Fax: (505) 827-7203

## **General Information Memorandum**

ISD-GI 15-42

TO:

**ISD Employees** 

FROM:

Marilyn Martinez, Director, Income Support Division

RE:

National Directory of Contacts and Contact List for State of Ohio

DATE:

July 23, 2015

Attached is the updated National Directory of Contacts for all States and the Out of State Inquiry Contact List for the State of Ohio issued by the USDA Food and Nutrition Services. These shall be utilized to verify out of state benefits.

If you have questions regarding this GI, please contact Marisa Vigil via email at Marisa. Vigil@state.nm.us or at 505-827-1326.

Income Support Division

PO Box 2348 - Santa Fe, NM 87504

## NATIONAL DIRECTORY OF CONTACTS

Contacts to verify duplicate participation, or obtain verification for SNAP Benefits. This directory is intended for use by authorized personnel in the administration of the SNAP Program. Revision Date: 06-17-15

#### **ALABAMA**

#### SNAP Participation: Email contact preferred to: fs@dhr.alabama.gov

#### For other participation questions:

Betty S. White, Program Supervisor Alabama Dept. of Human Resources 50 Ripley St. S. Gordon Persons Bldg. Montgomery, AL 36130-4000

Email: Betty.White@dhr.alabama.gov PIDParis@medicaid.alabama.gov

Phone: 334-242-1745; Fax: 334-353-1363 Medical Benefits: Phone (334) 242-5010

TANF/FIP: (334) 242-0531

#### Claims: Email contact preferred to: Felecia Powell

Felecia.Powell@dhr.alabama.gov

For other claims questions: Felecia Powell

Same address as above

Phone: 334-353-3118; Fax: 334-353-1363

WEB: www.dhr.alabama.gov

#### **ARIZONA**

Dept. of Economic Security Communication Center Emails are preferred over faxing requests.

Email requests to: Azstateinquiries@Azdes.gov

FAX: 602-353-5746

Phone number for request messages can be left at: (602)

771-2047

WEB: www.azdes.gov

#### CALIFORNIA

California Department of Social Services 744 P Street, MS 8-4-23 Sacramento, CA 95814-6400

#### **OUT OF STATE INQUIRIES**

The city and/or county in which the client resided in California must be provided in order to provide a referral to one of the 58 counties for verification of benefits.

Telephone number: (916)651-8848; press 1, then press 7

**OR** FAX number: (916)651-8866 **OR** 

http://www.cdss.ca.gov/cdssweb/entres/pdf/CountyCen tralIndexListing.pdf to get a Central County Index

Listing.

#### ALASKA

Alaska Dept of Health & Social Services Division of Public Assistance

Contact the office from which the client last received

benefits. A list of offices can be found at:

http://dhss.alaska.gov/dpa/Pages/features/org/dpado.aspx

If location of office is unknown, contact Director's Office/Policy Section at DPApolicy@alaska.gov

Phone: (907) 465-3347

Address: PO Box 110640, Juneau, AK 99811-0640

WEB: http://www.hss.state.ak.us/dpa/

The State would prefer a FAX sent to

(907) 465-5254.

#### ARKANSAS

#### **Ruthie Broughton**

DHS Program Manager, Customer Assistance Unit

PO Box 1437, Slot S-341

Little Rock, Arkansas 72203-1437

Phone: (501) 682-8993 Toll Free: 1-800-482-8988

If neither of the above work: 501-682-8290 Email: ruthie.broughton@arkansas.gov

WEB: www.arkansas.gov/dhhs

#### **COLORADO**

Patrick Lopez, Program Assistant

Food Assistance-Food Stamps, Dept of Human Services

1575 Sherman St. 3rd Fl Denver, CO 80203

Phone: (303) 866-3122 Fax: (303) 866-5098

Email: patrick.lopez@state.co.us

Fraud Hotline: 1-877-934-6361 recording

WEB: www.cdhs.state.co.us

#### CONNECTICUT

Department of Social Service Office of Public Affairs 55 Farmington Ave. Hartford, CT 06105-3725

#### For SNAP:

FAX Request on your AGENCY'S LETTERHEAD to 860-566-2022.

Allow 3 to 5 working days for a response.

#### For TANF:

Contact Elaine Davis

Telephone: 1-860-566-2022 or Email: <u>Elaine, Davis@ct.gov</u>

#### **DELAWARE**

#### **FOR SNAP**

Yvonne Smith-Rahama Delaware Division of Social Services Po Box 906, New Castle, DE 19720

Phone: 302-255-9659

Email: DHSS\_DSS\_Outofstate@state.de.us

Web: http://www.dhss.delaware.gov/dhss/dss

#### FOR ALL OTHER PROGRAMS

Delaware Department of Health and Social Services Audit & Recovery Management Services (ARMS) 1901 N. DuPont Highway, New Castle, DE 19720

Effective May 1, 2012, Delaware will no longer respond to fax requests for PARIS matches. To verify public assistance benefit status in Delaware for dual participation alerts & investigations, PARIS matches, etc., please send <u>an email from your STATE or COUNTY email account to:</u>

## **<u>DE PARIS-ARMS@state.de.us</u>** with the following information\*:

"Out-of-State Inquiry" in the subject line

- Your Name, Title, Agency Name, Address, phone number and fax number in the body of the email
- Name(s) and date(s) of birth for the household member(s) applying for, or receiving, benefits in your State
- The last four digits of each member(s) Social Security Number
- 4. A current address for the household member(s) and the date it was reported to your state so that request for contact letter(s) and/or closure notice(s) can be sent to the client

(\*if your email address is not recognized as a State or County agency you may be required to verify your identity in another manner)

Responses to your request will be sent via email within 5 business days.

### DISTRICT OF COLUMBIA

Penny Boyd DC Department of Human Services Economic Security Administration 64 New York Avenue, N.E. – 5<sup>th</sup> Floor

Washington, D.C. 20002 Phone: (202) 535-1441 Fax #: (202) 535-1455 Email: Penny.Boyd@dc.gov

WEB: www.dhs.dc.gov

#### **FLORIDA**

#### **Out of State inquiries:**

Miami Call Center

PREFERRED METHOD: Email to:

D11.SFL.CallCenter@myflfamilies.com

(You should hear back from them within 5 business days)

#### Dept. of Children & Families

1317 Winewood Blvd., Bldg. 3, Room 435

Tallahassee, FL 32399-0700

Phone: 866-762-2237 Fax: 1-866 658 4135

WEB: www.dcf.state.fl.us/ess/

#### GEORGIA

**DFCS Customer Service Operations** 2 Peachtree Street, Suite 8-268

Atlanta, Georgia 30303

Phone: 1-877-423-4746: Fax: 1-888-740-9355. Email inquiry is the preferred method:

Send requests for out-of-State verification to:

DHS-DFCS Customer Service mailbox (Eligibility) customer\_services\_dfcs@dhs.ga.gov

DHS-OIG Out-of-State Inquiry mailbox (For PARIS Interface and Claims Only): ga.paris@dhs.ga.gov

### **GUAM**

Annie Gozum-Soto, Administrator

Bureau of Economic Security, Division of Public Welfare Department of Public Health and Social Services

123 Chalan Kareta

Mangilao, Guam 96913-6304 Email: annie.soto@dphss.guam.gov Contact number: 671-735-7354

FAX: (671) 734-5910

WEB: http://dphss.guam.gov

#### HAWAII

Department of Human Services State Office Administrative Assistant (FSP & TANF) Benefit, Employment & Support Services Division 820 Mililani Street, Suite 606 Honolulu, Hi 96813

Phone: (808) 586-5720 (SNAP) Phone: (808) 586-5732 (TANF)

If unable to get through, please call (808) 586-5735 for both SNAP/TANF.

WEB: http://hawaii.gov/dhs

#### IDAHO

Idaho Department of Health & Welfare Division of Welfare, 2nd Floor P.O. Box 83720 Boise, ID 83720-0036

Contact information to verify benefit status for applicants in your state coming from Idaho:

Phone: (208) 334-5815

Fax: (208) 334-5817 or 1-866-434-8278 Email: mybenefits@dhw.idaho.gov

To verify benefit status in Idaho for clients already active on benefits in your state (dual participation alerts & investigations, PARIS matches, etc.), please contact the Fraud Unit via e-mail at: welfraud@dhw.idaho.gov.

**ILLINOIS** 

Illinois Department of Human Services Bureau of Customer Support and Services 2nd Floor Harris I, 100 South Grand Ave E Springfield, IL 62762

Email: DHS.WebBits@Illinois.gov (Please note "Out of State Inquiry" in the subject line of all emails.)

Phone: (217) 524-4174 Fax 217-557-1370

WEB: www.dhs.state.il.us

WEB: http://www.healthandwelfare.idaho.gov/ **INDIANA** 

Indiana Family & Social Services Administration P.O. Box 1810 Marion, IN 46952

To request client participation only, email: LaRhonda.Forbes@fssa.in.gov

CALL CENTER: (Note: The numbers are intended to be the same) Phone: 1-800-403-0864

Fax: 1-800-403-0864

(Include SSN, DOB and full name)

WEB: www.in.gov/fssa/

#### **IOWA**

**Integrated Claims Recovery Unit** PO Box 36570 Des Moines, IA 50315

To verify benefits and/or TANF months:

Call Integrated Claims Recovery Unit at:

Phone: 1-877-855-0021; OR Fax: 515-564-4095 OR

Email: ICRU@dhs.state.ia.us

To have an active Iowa case closed:

Clients can call Customer Service Call Center at 1-877-347-5678 OR Email: IMCustomerSC@dhs.state.ia.us Website: www.dhs.state.ia.us

**KANSAS** 

Kansas Department for Children and Families **Economic and Employment Services** 555 S Kansas Avenue Topeka, KS 66603

Out-of-State Inquiries for SNAP and TANF: ebtmail@dcf.ks.gov

WEB: www.dcf.ks.gov

#### KENTUCKY

Send OUT OF STATE INQUIRIES For SNAP, MEDICAID and TANF - Email: Outofstateinquiries@kv.gov

Phone: (502) 564-3440 WEB: http://cfc.ky.gov

#### MAINE

#### A signed release is required to obtain the verification Out-of-State Inquiries

ACES Help Desk – Eligibility Specialists
Department of Health and Human Services Office for Family Independence
19 Union Street, SHS#11

Augusta, ME 04333 Phone: (207)-624-4130 Fax: (207) 287-3455

20/-3455 E.M.:I. DEC

E-Mail: <u>DESK.ACESHELP@Maine.gov</u>

WEB: http://www.maine.gov/dhhs/ofi/index.html

#### **MASSACHUSETTS**

MA Department of Transitional Assistance Data Matching Unit 600 Washington Street, 5th Floor Boston, MA 02111

#### MAIL or FAX REQUEST ON AGENCY LETTERHEAD: FAX # 617-889-7847

WEB: www.state.ma.us/DTA

#### **MINNESOTA**

Minnesota Department of Human Services Economic Assistance and Employment Services Division PO Box 64951

St. Paul, MN 55164-0951

Out of State Inquiries for case status of SNAP and TANF programs and the number of TANF months expended are provided through an automated web service.

Go to the website by clicking on this link:

## Minnesota SNAP and TANF Verification Web Site

**Or** type the web site address into your browser address bar:

https://mn.gov/snap-tanf-benefit-verification/
At the web site home page, complete the required fields for self- registration. In the code field, enter the word guest. After accepting the Oath, click the Next button which brings up the client information page. When all the client information has been entered, click the submit button which generates the request. A secure email response will be sent to the requestor with the results of the benefit verification. No other means for requesting this information is offered.

#### LOUISIANA

Cara (Yvette) Shields, Program Specialist Louisiana Department of Children and Family Services Bureau of Communications & Governmental Affairs

627 North 4th Street, 8th Floor Baton Rouge, Louisiana 70802

Phone: (225) 342-2342; FAX: (225) 342-9833

Email: <u>cara.shields@la.gov</u> WEB: <u>www.dcfs.louisiana.gov</u>

#### **MARYLAND**

Maryland Department of Human Resources 311 W. Saratoga St. Baltimore, MD 21201

For out of state inquiries for all programs or PARIS matches, forward your request to:

Email: <a href="mailto:dhr.outofstateinquiry@maryland.gov">dhr.outofstateinquiry@maryland.gov</a>

#### **MICHIGAN**

#### **Current Benefit Information:**

Dept of Human Services PO Box 30037 235 S. Grand Ave. Lansing, MI 48909

Out-of-State Inquiries by Professional Staff only:

1-517-373-3908

General SNAP Inquires by clients: 1-855-ASK-MICH

FAX: 1-517-335-6054

Email: <u>DHS-ICU-Customer-Service@michigan.gov</u>

(Require client's new address before they will close case in MI (if sending request via fax or email)

WEB: www.michigan.gov/dhs

#### MISSISSIPPI

Department of Human Services Division of Field Operations P.O. Box 352 Jackson, MS 39205

Phone: 1-800-948-3050

#### **OUT OF STATE INQUIRES:**

Email: ea.CustomerService@mdhs.ms.gov

This is preferred method for requests: Please include email address, agency telephone number and mailing address. Also include case member's name, date of birth, SSN, current mailing address and brief description of verification that is needed.

FAX: 601-359-4550 (Not preferred)

WEB: www.mdhs.state.ms.us

#### MISSOURI

Correspondence and Information Unit Family Support Division Department of Social Services P.O. Box 2320,

Jefferson City, MO 65102-2320

Interactive Voice Response: 1-800-392-1261

Email: Cole.CoXIX@dss.mo.gov WEB: http://www.dss.mo.gov

OR

Out-of-State line: The Family Support Division

Information Center at 855-FSD-INFO or 855-373-4636,

Option 3.

#### MONTANA

#### **Mollve Gauer**

Department of Public Health & Human Services **Human & Community Services Division** PO Box 202925, Helena, MT 59620-2925

Phone: (406) 444-9401; Email: mgauer@mt.gov

WEB: http://www.dphhs.mt.gov/

#### For TANF months verification ONLY:

Pam Barragato, TANF Program Officer 111 N. Jackson, Helena, MT 59601

Phone: (406)444-4139; FAX: (406)444-0617 OR

Email: PBarragato@mt.gov

#### **NEBRASKA**

#### **Customer Service Center**

**Economic Assistance Customer Service Center** 

Toll-free: 1-800-383-4278

WEB: www.accessnebraska.ne.gov

For verification of TANE months:

Email:

DHHS.EconomicAssistancePolicyQuestions@nebraska.g

Medicaid inquiries: Email at

DHHS.MedicaidPolicyQuestions@nebraska.gov

#### **NEVADA**

Dept of Health & Human Services Division of Welfare and Supportive Services 1470 College Parkway Carson City, NV 89706

**Out of State Inquiries:** 

Email: WELFOOSINOUIRIES@DWSS.NV.GOV (Prefer)

 $\mathbf{or}$ 

#### Fax: 775-684-0680

Nevada requires requests to be sent on agency letterhead. Please include clients; Name, Date of Birth; the SSN or the last 4 of the SSN; and a listing of all household members who are applying for assistance in your state. Also be sure to include the return information (your name, phone, and fax #'s). Please allow 3 - 5 business days for a response.

WEB: http://dwss.nv.gov

### **NEW HAMPSHIRE**

**NEW HAMPSHIRE** Client Services/SOP\_Brown Department of Health & Human Services **Division of Client Services** 129 Pleasant St, Concord, NH 03301

Contact: Holly Hodge Tel: 603-271-9725

Email: Holly.Hodge@dhhs.state.nh.us

Client Services #: 603-271-9700. In-state 800#: 1-800-852-3345 x 9700

FAX: (603)-271-4230

WEB: http://www.dhhs.nh.gov/

#### **NEW JERSEY**

Department of Human Services **Division of Family Development** Program Assessment and Integrity Unit P.O. Box 716 Trenton, NJ 08625-0716

NJ no longer accepts faxed requests. The request must be e-mailed to dfd.paiu@dhs.state.nj.us. It is also required that the individual's name, DOB and last 4 numbers of their SSN be included.

NJ is unable to accept secured email. If a State only has a secured email system, call (609)588-2283 to be referred to the appropriate local county welfare agency (you will need to know the county the household received benefits in NJ) which will provide them with the information.

Contact Robert Clayborne, Supervisor, 609-631-4552, if you

need any assistance.

WEB: www.state.nj.us/humanservices/dfd/index.html

#### **NEW MEXICO**

#### FOR OUT-OF-STATE BENEFIT INQUIRIES,

**PLEASE:** FAX your request (on Agency's letterhead or with Client's signed Release) to: (505) 827-7203

Or you may CALL: (505) 827-7250

EMAIL: Linda Threet at linda.threet@state.nm.us

New Mexico Human Services Department Income Support Division P.O. Box 2348 Santa Fe, NM 87504-2348 (505) 827-7250

WEB: www.hsd.state.nm.us

#### NORTH CAROLINA

North Carolina Department of Health & Human Services Division of Social Services

#### Out of State Inquiries for SNAP and TANF:

Mail: DHHS (EBT) Call Center

P. O. Box 190 Everetts, NC 27829 Fax: (252) 789-5395

Phone: 1-866-719-0141

Email: ebt.csc.leads@dhhs.nc.gov

NOTE: When forwarding request to the DHHS Call Center, include your agency's name, mailing address, telephone number, and fax number if not already indicated in your request. Due to NC security requirements with SSNs, if your original e-mail contained a full SSN, it will be edited so that only the last four digits remain.

WEB: www.ncdhhs.gov/dss

#### OHIO

Office of Family Assistance Ohio Department of Job & Family Services P.O. Box 183204, Columbus, Ohio 43218-3204 Phone: 614-466-4815 option 2, 1

FAX: 614-466-1767

WEB: www.jfs.ohio.gov/

Food Assistance/TANF Out of State Inquiries
Our Staff cannot provide benefit information. Because
Ohio is a state supervised, county administered state, any
eligibility information must be provided by the county
agency. Please FAX request w/clients name, SSN,
DOB, & the County they lived in Ohio on your Agency
letterhead. To receive direct contact information for each
county agency, see attached.

#### **NEW YORK**

# TO VERIFY RECEIPT OF SNAP BENEFITS OR TANF ASSISTANCE OR TANF MONTHS: FAX Request on your AGENCY'S LETTERHEAD to the OUT-OF-

STATE INQUIRY UNIT at 518-474-8090. No Email/Phone.

# FOR FRAUD ISSUES ONLY: DO NOT SUBMIT VERIFICATION REQUESTS TO MR. PITTZ

Larry Pittz, Director

Program Integrity, Audit & Quality Improvement NYS OTDA, Riverview Center 4th Floor, 40 N Pearl St., Albany, NY 12243

Phone (518) 402-0125; Fax (518) 402-0121 Email: <u>Larry.Pittz@otda.state.ny.us</u>

WEB: http://www.dfa.state.nv.us

#### NORTH DAKOTA

ND Department of Human Services 600 East Boulevard Ave, Dept 325 Bismarck ND 58505-0250

#### Out of State Inquiries for SNAP and TANF:

Fax or send a secure E-mail request with client's name, SSN, and DOB on your Agency's Letterhead to:

Fax: 701-328-1060

Email: dhseap@nd.gov

Phone: Nadine Philp (701) 328-2332 Emily Schumacher (701) 328-3513

Please allow 1 to 3 business days for a response

#### **Out of State Inquiries for Medicaid:**

Fax or send a secure E-mail request with client's name, SSN,

and DOB on your Agency's Letterhead to: Fax: 701-328-5406

Email: jhelbling@nd.gov

Phone: Janet Helbling (701) 328-1065

#### Website: www.nd.gov/dhs/services

#### OKLAHOMA

#### Out-of-State Inquiry contact information:

SNAP inquiries: <u>SNAP@okdhs.org</u> LIHEAP inquiries: <u>liheap2@okdhs.org</u>

Phone: 405-521-3444

#### **Kathie Wright**

Program Manager, Adult and Family Services Oklahoma Department of Human Services

Sequoyah Memorial Office Building, 2400 N. Lincoln Blvd.,

Oklahoma City, OK 73105

P.O. Box 25352, Oklahoma City, OK 73125 Phone: (405) 521-3444 Fax: (405) 521-4158

Email: Kathie.wright@okdhs.org

WEB: www.okdhs.org

#### **OREGON**

## <u>Oregon requires States to fax their request:</u>

TO VERIFY RECEIPT OF SNAP, MEDICAL, AND/OR TANF BENEFITS:

FAX request w/client's name, SSN & DOB on your Agency's Letterhead to (503) 373-7032.

Oregon Department of Human Services

500 Summer St. NE, E-48 Salem, OR 97301-1066 Phone: (503) 945-5600

Fax: (503) 373-7032 or 503-581-6198

Web:

http://www.oregon.gov/DHS/assistance/index.shtml

#### RHODE ISLAND

Rhode Island Department of Human Services 57 Howard Ave Louis Pastore Building Cranston, RI 02920

Requests for verification must be in writing and faxed to:

Rhode Island IEVS Unit Fax: 401-415-8563

Unit will respond to you by FAX. Please provide your fax number when submitting your request.

For PARIS Match:

Fax: 401-462-2175

WEB: <a href="http://www.dhs.ri.gov/">http://www.dhs.ri.gov/</a>

#### **SOUTH DAKOTA**

Department of Social Services
700 Governors Drive

Pierre, South Dakota 57501-2291 Phone: 1-877-999-5612 (toll free) or 1-605-773-3493 (direct)

Email: SNAP@state.sd.us

WEB: http://dss.sd.gov/foodstamps/

#### **PENNSYLVANIA**

Use this contact first:

Division of Hotline and Correspondence Pennsylvania Department of Public Welfare

P.O. Box 2675

Harrisburg, PA 17105-2675 Phone: (717) 787-3119 Fax: (717) 705-0040

Email: <u>ra-dpwoimnet@pa.gov</u>
Web: <u>www.dpw.state.pa.us</u>

Please send out-of-state requests by fax or secure e-mail on your state's letterhead and include the following: (1) Name of the household members who are applying for benefits (2) each members date of birth and last 4 of their social security number (3) the client's new address. Allow 3 to 5 business days for a response.

## PUERTO RICO - See last page

### **SOUTH CAROLINA**

South Carolina Department of Social Services Division of Family Assistance P.O. Box 1520 Columbia, SC 29202-1520

Please email all out of state inquiries for SNAP and/or

TANF to: ClientServices@dss.sc.gov

Subject line should read: 'Out of State Inquiry from 'name of state'

We will be unable to process your request without the following information:

1- Individual's name, SS#, and current address
OR

2- Individual's name, last four digits of the SS#, date of birth, and current address

If unable to email, please fax inquires to 803-898-7313, ATTN: Client Services.

#### TENNESSEE

Food Stamp Policy Department of Human Services Citizen Plaza Bldg, 8th Floor 400 Deaderick Street Nashville, TN 37248-7200

For Out-of-State Inquiries and PARIS Matches:

Must send a Fax to: (615) 687-5535

ON STATE LETTERHEAD, PLEASE INCLUDE THE FOLLOWING REQUESTED INFORMATION:

Your Name, Agency Name and Address, phone number and fax number

- 1) Names of household members applying for benefits in your State
- 2) Complete Social Security Numbers
- 3) A Current Address so that closure notices can be sent to the client

WEB: www.state.tn.us/humanserv/

#### TEXAS

Texas Health and Human Services Commission Fax: 1-877-447-2839 (Please submit one inquiry per page and fax each inquiry separately on agency letterhead.)

OR

Phone: 1-877-541-7905, then select the following options from the Interactive Voice Response System:

- Option 1 for English:
- Option 2 for Your Texas benefit information:
- Option 1 for Medicaid, SNAP and TANF information:
- Option 1 to enter Social Security number for someone on your case; -OR-
- Option 2 to enter your case number -OR-
- Option 3 if information is unknown or help with the YourTexasBenefits.com website:
- Option 4 for change status (caller will be routed to the next available agent

Note: Inquiries regarding TANF countable months are required via Fax.

#### VERMONT

#### Call Center

**Economic Services Benefits Service Center** 103 South Main St Waterbury, VT 05671-1201

Preferred: Toll-free: 1-800-479-6151.

If 800# is not working, call (802) 828-6896

WEB: www.mybenefits.vt.gov (this site can be used, but not preferred).

#### UTAH

Department of Workforce Services **Eligibility Services Division** P.O. Box 143245 Salt Lake City, UT 84114-3245

Phone: 866-435-7414

Press Option 5 for Out-of- State inquires.

WEB: www.jobs.utah.gov

WEB: www.dhs.utah.gov (Dept. of Human Services)

#### VIRGINIA

Virginia Department of Social Services Division of Benefit Programs – 9th Floor 801 East Main Street Richmond, VA 23219-2901

WEB: http://www.dss.virginia.gov/benefit/foodstamp.cgi

\*\*VIRGINIA NO LONGER ACCEPTS TELEPHONE REQUEST\*\*. Instead, please submit ONE request to the below email address.

EMAIL: VAoutofstateverifications@dss.virginia.gov (Effective 03/01/15) \* EXPEDITED/URGENT CASES PLEASE CALL THE TELEPHONE NUMBER BELOW FOR ASSISTANCE\*\*

Please Include the Following:

- Subject Line: 'Out of State Inquiry from 'Requesting State Name'
- Clients name, DOB, SSN (if last four only, you must provide entire DOB), and current address
- All household members who are applying for assistance in your state
- \*\*If your email address is not recognized as a State or County agency you will be required to verify your identity in another manner\*\*

If unable to send request via email, please send Fax to (804) 726-7357 or Fax: (804) 726-7669 Be sure to include the return information (your name, agency telephone number and agency fax number).

Please allow 3 – 5 business days for a response which will be sent via the requested method. Please contact the following individuals if you need assistance or have not received your request within the allotted timeframe.

Maryellen O'Hare Phone: (804) 726-7378 Ronnita Hill (Supervisor) Phone: (804) 726-7978

\*\*PARIS Matches: PARIS matches must use the contact information provided in the match\*\*

#### **VIRGIN ISLANDS**

Emmanueline Archer Department of Human Services Division of Family Assistance 1303 Hospital Ground, STE 1 St. Thomas, VI 00801-6722

Phone (340-774-0930 ext. 4309 or (340) 774-2399

Fax (340) 777-5449

Email: emmanueline.archer@dhs.vi.gov

#### WASHINGTON

STATE OF WASHINGTON - Direct <u>out-of-state inquiries</u> for <u>SNAP</u>, <u>Medicaid and TANF</u> and <u>PARIS inquiries</u> to: Toll-free # (Preferred): 1-855-927-2747 or (1-855-WAPARIS)

FAX #: 1-888-212-2319

**Mailing Address:** 

Department of Social and Health Services

Office of Program integrity and Quality Assurance

Attn: PARIS Unit PO Box 45410

Olympia, WA 98504-5410

#### **WEST VIRGINA**

Department of Health & Human Resources
Division of Family Assistance
350 Capitol St., Room B-18
Charleston, WV 25301-3705
Phone: (204) 256-4610 (Proposet to appeals to

Phone: (304) 356-4619 (Request to speak to the Worker

of the Day)

Email: <u>DHHRbcfbenefityer@wv.gov</u>

WEB: www.dhhr.wv.gov

#### WISCONSIN

Out-of-State Inquires should be directed to: <u>SNAP and HealthCare (MA):</u>

WI Department of Health & Family Services
1 W Wilson St, Madison, WI 53703

Phone: (608) 261-6378--Option 3

Fax: (608) 267-2269

Email: DHSCARESCallCenter@wisconsin.gov

Applicant/Members should contact the county agency. To get the phone number of the agency, call 1-800-362-3002 or

go to dhs.wi.gov/em/customerhelp. WEB: http://dhs.wisconsin.gov/

TANF:

Phone: (608) 264-1656 Fax: (608) 327-6125

Email: Dcfw2careshd@wisconsin.gov

WEB: dcf.wisconsin.gov/w2/callcenter/default.htm

#### WYOMING

**Annette Jones,** Administrative Specialist Department of Family Services

2300 Capitol Ave., Hathaway Bldg, Third Fl.

Cheyenne, WY 82002-0490

Phone: 1-307-777-5846 Fax: (307) 777-6276

Email: annette.jones@wyo.gov

WEB: http://dfsweb.state.wv.us/foodstampinfo.html

See below for Puerto Rico information and an email address to send revisions to the directory. Thank you!

\*Puerto Rico — For SNAP - Removed from National Directory of Contacts because they run an entirely separate Program from SNAP, called Nutrition Assistance Program (NAP). Duplicate participation is not a concern if a household is still receiving NAP benefits from Puerto Rico, as NAP benefits cannot be accessed in the US. Although 25% of Puerto Rico's NAP benefits are issued in a form readily converted to cash, the benefit cannot be converted to cash in mainland Automatic Teller Machines (ATMs). It is considered to be inaccessible for the SNAP eligibility process. Therefore, it is not necessary to verify NAP benefits or case closure for customers who were previously participating in Puerto Rico.

For TANE, contact Jeanette Rivera Escalera, 800 Ave. Ponce de León, Capitol Office Building, Miramar, PR 00907, PO Box 8000, San Juan, PR 00910-0800. Telephone: (787) 289-7600 Ext. 2408; FAX (787): 289-7614 or (787) 289-7621; email:communityrelations@adsef.pr.gov; or Jeanetterivera@adsef.pr.gov. Please include the physical address on all emails.

Web: www.adsef.gobierno.pr

<u>Please send needed revisions to Kathie Herrman at Kathie.herrman@fns.usda.gov</u>

Revisions are sent out quarterly

# OUT OF STATE INQUIRY CONTACT LIST: State of Ohio, Ohio Dept. of Job & Family Services, Office of Family Assistance Ohio's Cash, Food Stamps and Medical Assistance program's are county administered.

	COUNTIES	Contact Name	Phone Number	Fax Number	E-Mail
1	ADAMS		937-544-2371, ext. 203	937-544-5406	Adams County JFS@jfs.ohio.gov
2	ALLEN	Caryn Strayer	419-999-0293	419-227-2448	Caryn.Strayer@jfs.ohio.gov
3	ASHLAND	Jenae Fankhauser	419-282-5047	419-281-7528	Jenae.Fankhauser@jfs.ohio.gov
_ 4	ASHTABULA	Patrick J. Arcaro	440-994-1200	440-998-4253	Patrick, Arcaro@jfs.ohio.gov
5	ATHENS	Vicki Howard	740-797-2523, ext. 1270	740-797-2447	Vicki.Howard@jfs.ohio.gov
6	AUGLAIZE	Greta Triplett- Arnett	419-739-6505	419-739-6506	Greta Triplett-Arnett@jfs.ohio.gov
7	BELMONT	Lisa Fijalkowski	740-695-1075, ext. 1299	740-695-3625	Lisa,Fijalkowski@jfs,ohio.gov
_ 8	BROWN	Marilyn Vogel	937-378-6104, ext. 130	937-378-4753	Marilyn, Vogel@jfs.ohio.gov
9	BUTLER	Joyce Chesnut	513-887-4032	513-887-4334	Jovce.Chesnut@jfs.ohio.gov
10	CARROLL	Lorrie Cline	330-627-2571	330-627-3904	Lorrie.Cline@jfs.ohio.gov
_11	CHAMPAIGN	Betsy Kite	937- 484-1500	937- 484-1506	Betsy.Kite@jfs.ohio.gov
12	CLARK	Cherry Cydrus	937-327-1937	937-327-1939	Cherry.Cydrus@jfs.ohio.gov
13	CLERMONT	Shonya.Agin	513-732-7111	513-732-7216	Shonya.Agin@jfs.ohio.gov
14	CLINTON		937-382-0963	937-382-7039	Clinton County Family Services@jfs.ohio.gov
15	COLUMBIANA	Luann Dunham	330-420-6500	330-424-0925	Luann.Dunham@jfs.ohio.gov
16	COSHOCTON	Joan Durben	740-295-7543	740-622-8642	Joan, Durben@jfs.ohio.gov
17	CRAWFORD	Sandy Kennedy	419-562-0015 ext. 227	419-562-1056	Sandy.Kennedy@jfs.ohio.gov
18	CUYAHOGA	Mary Riviotta	216-987-6825	216-987-8183	Mary.Riviotta@jfs.ohio.gov
19	DARKE	Kevin Brumbaugh	937- 548-4132 ext. 233	937- 548-4928	Kevin.Brumbaugh@jfs.ohio.gov
20	DEFIANCE	Larry Husted	419-782-3881	419- 782-1717	Larry. Husted@jfs.ohio.gov
21	DELAWARE	Sherry Melvin	740-833-2372	740-833-2299	Sherry, Melvin@jfs.ohio.gov
22	ERIE	Sherri Routsong	419-626-6781 ext. 6397	419-624-6478	Sherri.Routsong@ifs.ohio.gov
23	FAIRFIELD	Jodi Fuhr	740-652-7650	740-689-4848	<u>Jodi.Fuhr@jfs.ohjo.gov</u>
24	FAYETTE	Julia Thacker	740- 335-0350 ext. 254	740-333-3571	Julia.Thacker@jfs.ohio.gov
25	FRANKLIN	Cora Brown	614-233-2015	614-233-2010	wcmb25@fcdjfs.franklincountyohio .gov.
26	FULTON	Alma Cerda	419-337-0010 ext. 1871	419-337-0061	Alma.Cerda@jfs.ohio.gov
27	GALLIA	Lori Church	740-446-3222 ext. 207	740-441-2108	Lori.Church@jfs.ohio.gov
28	GEAUGA	Melissa Osborne	440-285-9141 ext. 1217	440 286 6654	Melissa.Osborne@jfs.ohio.gov
29	GREENE	Leslie Bates	937-562-6441	937-562-6177	Leslie.Bates@jfs.ohio.gov
30	GUERNSEY	James Hunter	740-432-2381 ext. 8430	740-432-1952	James. Hunter@jfs.ohio.gov
31	HAMILTON	Karen Evans Wanda Alexander	Karen: 513- 946-1340 Wanda: 513-946-2513	513- 946-1832	eyansk03@jfs.hamilton-co.org
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32	HANCOCK	David Hill	419-429-8072	419-422-1081	<u>David.Hill@jfs.objo.gov</u>
33	HARDIN	Terri Hites	419-675-1130 ext. 2324	I-419-675-1100 ATTENTION GOALS	Terri.Hites@ifs.ohio.gov
34	HARRISON	Rhonda Bland	740-942-2171 ext. 1615	740-942-2370	Rhonda.Bland@jfs.ohio.gov

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State of Ohio, Ohio Dept. of Job & Family Services, Office of Family Assistance
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	COUNTIES	Contact Name	Phone Number	Fax Number	E-Mail
35	HENRY	Abby Dietrich	419-592-0946 ext. 100	419-599-9058	Abby.Dietrich@ifs.ohio.gov
36	HIGHLAND	Darlene Ford	937-393-4278 ext. 214 Or ext. 5006	937-393-4461	Darlene,Ford@ifs.ohio.gov
37	HOCKING	Jeanne Kell Natalie Casper	740-385-5663**Lisa old # 740-380-4027 740-380-4012	740-385-1911	
38	HOLMES	Lacinda Reidenbach	330-763-8732	330-674-0770	Lacinda,Reidenbach@jfs,ohio.gov
39	HURON	Sandra Burras	419-668-8126 ext. 3402	419-668-4738	Sandra.Burras@ifs.obio.gov
40	JACKSON	Lori Hafer	740-286-4181 ext. 329	740-286-4775	Lori.Hafer@jfs.ohio.gov
41	JEFFERSON	Jane Waskiewicz	740-282-0961 ext. 1203	740-282-5765	Jane.Waskiewicz@jfs.ohio.gov
12	KNOX	Kelly Muncie	740-397-7177 ext. 1180	740-392-8882	Kelly.Muncie@jfs.ohio.gov
43	LAKE	Michelle Herron	440-350-4280 or 440-350-4000 ext. 4280	440-350-4485	Michelle.Herron@jfs.ohio.gov
14	LAWRENCE	Justine Moore Robyn McClaskey	740-532-3324 ext. 257 740-532-3324 ext. 200	740-532-9490	Justine.Moore@jfs.obio.gov Robyn.McClaskey@jfs.obio.gov
45	LICKING	Tonya Gossett	740-670-8724	740-670-8980	Tonya.Gossett@jfs.ohio.gov
16	LOGAN	Lisa Snow	937-599-5165 ext. 5217	937 592 4395	Lisa.Snow@jfs.ohio.gov
17	LORAIN	Camille Adkisson	440-284-4299	440-323-3422	Camille.Adkisson@jfs.ohio.gov
48	LUCAS	Keith A. Beerbower	419-213-8454	419-213-8820	KeithA.Beerbower@jfs.ohio.gov
19	MADISON	Robin Johnson	740-852-6009	740-852-5112	Robin,Johnson@jfs,ohio.gov
50	MAHONING	Audrey Morales	330-740-2600 ext. 8789	330-740-2617 330-740-2523	Audrey.Morales@jfs.ohio.gov
51	MARION	Chuck Simpson	740-387-8560 ext. 1008	740- 387-2175	Chuck.Simpson@jfs.ohio.gov
2	MEDINA	Lisa Earle	330- 661-0838	330-722-3383	Lisa.Earle@jfs.ohio.gov
3	MEIGS	Julie Scherfel	740-992-2117 ext. 160	740- 992-0827	Julie.Scherfel@jfs.ohio.gov
54	MERCER	Elizabeth Rinderle	419-586-5106 ext. 524	419-586-5643	Elizabeth.Rinderle@jfs.ohjo.gov
5	MIAMI	Debbie Austin	937-440-3471	937-335-2225	Debbie.Austin@ifs.ohio.gov
6	MONROE	William Long	740-472-1602 ext. 217	740-472-5666	William.Long@jfs.ohio.gov
7	MONTGOMERY	Debra Webster	937-225-5554 Alt. # 937-225-6082	937-225-4188	Debra Webster@jfs.ohio.gov
8	MORGAN	Laura "Cathy" Apperson	740-962-4616 Alt. # 740-962-1413	740-962-5344	Laura. Apperson@ifs.ohio.gov
9	MORROW	Sundie Brown	419- 949-2647	419-947-9115	Sundie.Brown@jfs.ohio.gov
0	MUSKINGUM	Tina Guthrie	740- 454-0161 ext. 140	740- 455-8239	Tina,Guthric@jfs.ohio.gov
1	NOBLE	Judy Weisend	614-732-2392	740-732-4108	Judy. Weisend @ jfs.ohio.gov
2	OTTAWA	Irma Torres	419-898-3688	419-898-2436	Irma.Torres@Jfs.ohio.gov
3	PAULDING	Lyndon Fields	1-419-399-3756 ext. 6109	419-399-4674	Lyndon.Fields@jfs.ohio.gov
4	PERRY	Julie Harley	740-342-3551 ext. 630	740-342-5491	Julie.Harley@jfs.ohio.gov
5	PICKAWAY	Joseph Brust	740-474-7588 ext. 268	740-474-9333	Joseph.Brust@jfs.ohio.gov
6	PIKE	Melinda Purpero	740-947-2171	740-947-7628	Melinda.Purpero@jfs.ohio.gov
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	COUNTIES	Contact Name	Phone Number	Fax Number	E-Mail
68	PREBLE	Lois Personette	937-456-1499 Alt.# 937-456-6205 ext. 13	937-456-5591	Lois.Personette@jfs.ohio.gov
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70	RICHLAND	Kathy Persinger	419-774-5445	419-526-4802	Kathy.Persinger@jfs.ohio.gov
71	ROSS	Monica Drake	740-772-7520	740-772-7514	Monica.Drake@jfs.ohio.gov rossfaquestions@jfs.ohio.gov
72	SANDUSKY	Paula Olds	419-355-5270	419 332-2156	Paula.Olds@ifs.ohio.gov
73	SCIOTO	Barb Lintz Gedra Penn	740-355-8863 740-355-8880	740-353-2576 740-354-2576	Barb.Lintz@jfs.ohio.gov Gedra.Penn@jfs.ohio.gov
74	SENECA	Sheliah Rhine	419-447-5011 ext. 390	419-447-5345	Sheliah.Rhine@jfs.ohio.gov
75	SHELBY	Tina Hooks	937-498-4981 ext. 2810	937-498-7396	Tina.Hooks@jfs.ohio.gov
76_	STARK		330-451-8861	330-451-8022	Stark_csc@jfs.ohio.gov
77	SUMMIT	Donna Robinson	330-643-7137	330-643-7112	Donna, Robinson@jfs.objo.gov
78	TRUMBULL	Kimberly Barrell- Hecker	330 -675-2213	330 675-2199	Kimberly.Barrell- Hecker@jfs.ohio.gov
<u>79</u>	TUSCARAWAS	Debra Whitney	330-339-7791 ext. 243	330-308-7771	Debra, Whitney@ifs.ohio.gov
80	UNION	Patricia Roush	937-644-1010 ext. 2252	937-644-8700	Patricia.Roush@jfs.ohio.gov
81	VAN WERT	Mark Riggenbach	419-238-5430 ext. 224	419-238-6045	Mark.Riggenbach@ifs.ohio.gov
82	VINTON	Earl Kirby	740-596-2581 ext. 1305	740-596-1802	Earl,Kirby@jfs.ohio.gov
83	WARREN	Kristy Oeder	513-695-1414 Main #513-695-1420	513-695-2940	Kristy.Oeder@jfs.ohio.gov
84	WASHINGTON	Candy Nelson	740- 373-5513 ext. 238	740-374-7692	Candy, Nelson@jfs.ohio.gov
	WAYNE	Liz Miller	330-287-5800 330-2		Liz.Miller@jfs.ohio.gov
85		Jamie Mosier		330-287-5899	Jamie.Mosier@jfs.ohio.gov
86	WILLIAMS	Ann Fitzenrider	419-633-5266 Main# 419-636-6725 ext. 5266	419-636-8843	Ann.Fitzenrider@jfs.ohio.gov
87	WOOD	Amy Tietje	419-352-7566 ext. 8219 or 1-888-282-1118opt. 3, then opt. 1	419-353-6091	Amy.Tietje@jfs.obio.gov
88	WYANDOT	Michelle Schell	419-294-4977 ext. 226	419-294-3501	Michelle.Schell@jfs.ohio.gov

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